ABSTRACT

Balai Latihan Kerja (BLK) Bandung is one of the most comprehensive training centers to organize training programs and the development of competencies and skills in human resources in the service and manufacturing industries. In handling petty cash management still using manual recording. So that errors often occur in recording. Based on this, companies need applications to conduct petty cash management, as well as the preparation of operational and funding cash flow reports using the imprest fund method. This application is analyzed using Entity Relationship Diagram (ERD) and made in the PHP programming language Hypertext Prepocessor (PHP) and MySQL database. The functionality in this study is to be able to submit funds for each division, record petty cash expenditures, archive evidence of petty cash expenditure transactions, provide general journals, ledgers, petty cash expense reports, and cash flow reports.

Keywords: Application, Petty Cash, Imprest Fund, PHP, MySQL.