

## **ABSTRACT**

The making of this application cause at KANDATEL MADIUN, from appeal process, making of SPPD, until making of official duty tour report and it dispatch still in manual manner. It is looking not effective and not efficient, looking from the aspect of material and time. So be needed an application that can do managing official duty tour in accordance with speedy and precise

This final project is makes an application that be use to manage official duty tour process. This application is make using web with several facilities, like managing of employee data, managing of cost data, accounting of cost, managing of report, managing of tour data, differentiate of form be based on user login, make print out of official duty tour petition and make print out of official duty command letter, make print out of cost calculation, and make print out of result report.

Implementation of the application is using PHP programming with Macromedia Dreamweaver as html editor and My SQL for data base. The output of this final project make the official duty tour process more effective and efficient along with precise data processing so we can thrifty the resources.

Key words : SPPD, PHP, My SQL, Macromedia Dreamweaver