ABSTRACT

SD Ar-Rafi has various types of documents one of which is the quality documents. The longer the time of active organization also makes the document stacked and it will be difficult to find the necessary documents. Archiving documents has done manually and it requires a lot of time impeding employee performances. As a result, uncontrolled process of document publishing, distributing and identifying changes and it makes the documents are less confidential. The application of DMS or Document Management System is a solution in addressing these constraints. Therefore, this final project aims to provide solutions for the problems found in SD Ar-Rafi which is building applications with the Document Management System. The applications is a web-based applications using the programming language PHP and MySQL database. The depiction of business processes uses flowmap and database design uses ERD (Entity Relationship Diagram). This application can help manage documents and dissemination of information documents appropriate.

Keywords: Application, Document Management System, Document Quality, ERD, MySQL