

## **ABSTRACT**

Bandung District General Hospital is a Local Public Service Board (BLUD) in which the utilization of technology in the financial section has not quite optimal. This is because the processing of transaction data items, making purchase journal, and cash disbursements reports only use microsoft excel without application such as accounting information systems. In addition verification of journals still use paper or documents.

The utilization of Sure Step implementation methodology, which is the best implementation method for Microsoft product is required as a guideline to understand the procedure. Sure Step method begins with a diagnostic phase which identifies problem, restricts on the problem, and defines goal with the support of literature study and field study. The next phase is analysis phase which compare existing business processes of financial section in Bandung District General Hospital with Microsoft Dynamics AX 2012 business processes. This phase will result a gap analysis and proposed business process. In the design phase, master data migration plan and testing criteria were created. The last phase is the development phase where the system in Dynamics AX is configured, the data is migrated, and system can be tested.

The purposes of applying Accounts Payable Item System to the Microsoft Dynamics AX 2012 is used to solve the problems in the financial section of Bandung District General Hospital so the utilization of technology can be optimized because it is done on the system. Processing transaction data items, making purchase journal, and cash disbursements reports also can be done in the system. Additionally journals verification can be done more easily because it is directly on the system without the use of documents or papers.

**Keyword: Account Payable, Microsoft Dynamics AX 2012, Sure Step, Bandung District General Hospital**