ABSTRACT

DESIGN OF BUDGET CARRY OVER PROCESS FOR CAPITAL EXPENDITURE BUDGET IN FUNDS MANAGEMENT WITH SAP USING SAP ACTIVATE METHODOLOGY

By

I DEWA AYU LALITA MARMIKA

1202154355

Carry over is the right to use the unspent budget during the time period which was originally planned. That means, the company can use some or even all of the budget that has not been spent in the previous fiscal year's allocation. SAP offers a carry over function that helps the company to carry the budget for commitment and residual budget from the previous fiscal year to the next fiscal year. Although PT. Telekomunikasi Indonesia, Tbk has been implementing SAP system, however, not all of the business processes can run directly in accordance with the standar of the system and this has not been fully able to answer the needs of PT. Telekomunikasi Indonesia, Tbk, especially in the budgeting process for capital expenditure. In PT. Telekomunikasi Indonesia, Tbk, carry over is a rebudgeting process for multi-year programs (programs that have not been completed yet in the following year). Hence, what the user wants in not to carry the residual budget, but to carry open commitments without its budget so that the carry over program can consume the allocated budget in the next fiscal year and user does not have to perform the return budget process. Moreover, the system has not been able to meet the needs of user in terms of distinguishing carry over budget and carry forward budget in the report.

This study is conducted to resolve those above mentioned problems. Therefore, it is necessary to do some configuration of funds management module, mainly in the closing operations function. The method that will be used to develop the system is SAP Activate which is consisted of 4 phases, discover, prepare, explore and deploy. The expected result is a design of carry over process in funds management module using SAP Activate methodology and a report that can distinguish between the carry over budget and carry forward budget.

Keywords: SAP, Budget Carry Over, SAP Activate, Funds Management