

## **ABSTRACT**

*The loading and unloading labor cooperative (TKBM) is an independent business entity that has a role to regulate the distribution of loading and unloading workers at a port. The business process of order at the loading and unloading labor cooperative (TKBM) begins when the owner of the goods will appoint a loading and unloading company who will be responsible for carrying out loading or unloading activities on the ship. After that, the loading and unloading company will send a letter of request to the loading and unloading labor cooperative to ask to send worker for load or unload goods on the ship. Then the loading and unloading labor cooperative will check the request letter and verify the validity of the letter. After that, cooperative will send the workers who will be on duty. During the process of storing or transferring documents such as a letter of request for loading and unloading labor or a ship's loading and unloading document, problems often occur such as the letter being tucked away, lost or scattered in an unknown place. In addition, from the beginning of the loading and unloading labor order process until the order process is complete there is no recording so it cannot be known what obstacles occur during the loading and unloading workforce order process from beginning to end. With these problems, the loading and unloading labor cooperative needs an application that can help to manage incoming orders and minimize the loss of letters or other important documents. In its implementation, the author will use the prototyping model as the chosen method. The prototyping model method has four stages that have different functions. This research will produce a web-based application which is expected to facilitate the management of orders at the loading and unloading labor cooperative.*

**Keywords** - *Loading and Unloading Labor Cooperative, Prototyping Model, Website*