

## ABSTRACT

### REDESIGN THE HR AND FINANCE OFFICE OF BUMN PERUM PERURI KARAWANG WITH A TECHNOLOGY APPROACH

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The final project, entitled Redesign of the BUMN Perum Peruri Office with a Technology Approach, has the aim of renewing and working effectively for employees and can always represent the company's branding image and technology development for the next few years. The problems that exist in this office are in terms of standardization of SOE offices on the standard of the decision of the minister of law and human rights regarding the standardization of office space and office infrastructure in the legal and human rights environment. M.HH-01.PL.01.01. The year 2016 is related to the need for supporting facilities and equipment, activities and users who lack comfort in their activities, offices that have not implemented technology in them but in the company's vision and mission there are demands to support this, office atmosphere that does not support productivity because the total building area is 9000m<sup>2</sup> only used by 100 people, but some spaces feel cramped, and have not implemented the SOE culture, namely AKHLAK. The method used in the redesign of the Perum Peruri office is descriptive, which explains details regarding the Perum Peruri Karawang Administration office. The technological foundations used are guidelines from the minister regarding the SOE office, work space and work regulations, ergonomic standards, detailed explanations regarding BUMN offices from official sources and related to the latest technology that can be applied to administrative offices. The conclusion of this final project is that the BUMN office implements a smart office system that can support and solve problems that exist in the Perum Peruri administrative office.

**Keywords :** Perum Peruri, Office, Technology, Standardization, Age, Productivity