## ABSTRACT

The Ministry of State Secretariat in Indonesia has developed a web application called the "Portal Istana" to facilitate the registration process for visits to the Presidential Palace. PT. Tabel Data Informatika has been trusted to develop this application. The internship aims to build a website that makes it easier for the public to access information about the Ministry of State Secretariat and register for visits to the Presidential Palace. The analysis of the internship's results shows that, during the registration process for the visit to the palace, the system will receive input from the registration form, and during the validation stage, the system will retrieve Istura data that needs to be validated by an administrator and receive input from the administrator whether the Istura data is accepted or rejected. The results of the internship show that the feature of registering for a visit to the Presidential Palace can function well and help the public access information about the Presidential Palace.

Keywords: Ministry of State Secretariat, Portal Istana, Internship, PT. Tabel Data Informatika, Istura