

## ABSTRACT

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*Work System Design is a work system design made by the company based on company factors and objectives, which will later be used as a basic reference regarding job descriptions for each employee. Job descriptions are useful for defining each job from each department so that the work undertaken is systematized to achieve the goals of the company. Seeing the importance of this, the author took research on the design of the existing work system at Novotel Tangerang, especially in the Food and Beverage Product Department for trainees in the Hot Kitchen. This research uses qualitative methods with data collection techniques in the form of observations, interviews, and literature studies with the help of sound recording devices and cameras to answer problem formulations. The results obtained are that the work system design for trainees is formed based on organizational culture or in the sense that there is no work system design for trainees in writing by the company because the work for trainees can change over time.*

*Keywords: Work System, Food and Beverage Product Department, Novotel Tangerang.*