

ABSTRACT

The Finance Service & Tax Unit Telkom Regional IV Central Java plays a vital role in managing finances, assets, and taxation in Telkom Regional IV. Public works in the Finance Service & Tax Unit such as company financial analysis, management of company incoming money, processing of PPN and PPh at the company, and also verification of financial documents. In the Finance Service & Tax Unit, he is given responsibility as a Verifier of Financial Documents. Verification of financial documents at Telkom Finance Service & Tax Unit Regional IV Central Java & DIY is quite good but has deficiencies in aspects of human resources who have qualifications as verifiers such as high literacy and understanding of financial management. Due to the shortage of qualified human resources, many financial documents are neglected and processing is slow. Therefore, Telkom Indonesia recruits competent human resources and also uses the FinVue application. While stationed at the Finance Service & Tax Unit, the Field Observation Method was used to determine with certainty the problems that exist in the management of financial documents. Verify financial documents in two ways, namely by manual verification and by using the Telkom Indonesia Verifier application (FinVue) to speed up the processing of financial document verification. As a result, documents that were previously piled up can now be worked on better. Also, the accuracy of verifying financial document data has increased before. The accuracy of the previous financial document verification data was only 90%. After using the FinVue application, the accuracy of verifying financial documents reaches 98%.

Keywords: Financial Documents, Field Observations, Human Resources, FinVue, Verifier.